



Job Description - Design Manager

CLOSING DATE – 29th APRIL

Reference: MA

Job Title: Design Manager

Term: Permanent

Location: Cumnock, East Ayrshire with travel to sites across the UK

Salary: £37,500 + benefits

Job Purpose:

You will be responsible for leading the team to deliver an excellent customer experience throughout their engagement with the company. You will motivate the team to achieve sales targets and KPIs and report regularly on this to the Directors. Through your liaison with Directors you'll be involved in setting the strategic direction for bespoke homes.

You will be responsible for developing designs which promote and advance The Wee House Company brand and that fulfill the customer's requirements, alongside the company's modular construction criteria. You will obtain all statutory consents for the construction of Wee Houses.

The Bespoke Design Manager will require:

- A flair for design with character
- Degree/HND in architecture or architectural technology
- Min. 5 years' experience in residential design
- Min. 3 experience in a management role
- To be self-motivated and target driven
- An excellent communicator in all formats
- A full UK driving license

And would ideally have:

- A valid CSCS card
- Experience of modular and timber kit construction

The role will involve:

- Lead and motivate the bespoke homes team to meet annual sales and budgetary targets
- Manage team relationships, time sheets, holiday requests, etc.
- Carry out feasibility studies for potential projects and train other team members to be able to do aspects of this task.
- Visit sites and meet with clients to develop design briefs
- Create design proposals for wee Houses and site layout
- Prepare, submit and handle statutory consent applications including coordination of any 3rd party reports
- Maintain project filing and documentation system



- Advise on any technical issues arising from customisation of homes and attend meetings with client
- Discharge planning conditions
- Coordinate with factory and site regarding manufacture and construction dates
- Maintain all relevant quality assurance records
- Issue detailed design drawings for procurement and construction teams
- Post completion ensure receipt of completion certificates
- Liaise with clients at appropriate stages
- Adhere to all health, safety and environmental regulations
- Assist in the implementation of BOPAS and ISO 9001 principles and audits
- Any other duties that may be required to fulfill the role

Communications and Working Relationships:

- Establish excellent working relationship and partnerships based on an open two-way communication style with:

Internal: Customer Liaison Officer, Marketing Assistant, other teams within The Wee House Company group.

External: Customers, Suppliers, Local Authorities, Quantity Surveyor and other 3rd parties.

To be considered for this position, please send your CV to enquiries@theweehousecompany.co.uk by 29th April 2022.